

35th EMS Council Session
11 September 2016, Trieste, Italy

Minutes of 21 October 2016

adopted

Participants: (voting councillors underlined)

Ekaterina Batchvarova (BMS, Bulgaria)

Svante Bodin (SMS, Sweden)

Horst Böttger (EMS President)

Tanja Cegnar (Chair Media Team)

Tomáš Halenka (ČMeS, Czech Republic); also Chair of the EMS Project Team Education

Sylvain Joffre (Chair EMS Committee on Meetings)

Martina Junge (EMS Executive Secretary)

Ewen McCallum (RMetS, UK)

Fritz Neuwirth (ÖMG, Austria)

Olavo Raquino (APMG, Portugal)

Heinke Schlünzen (DMG, Germany)

Renato Colucci (UMFVG, Italy)

Excused: Jean-Pierre Chalon (SMF, France)

9 Council representatives were present. The quorum is 7.

The Session opened at 9:00h and closed at 13:00h.

Minutes: *Martina Junge*

1. Opening of the 35th Session

The EMS President opened the 35th Session of the EMS Council by welcoming all participants. This was followed by Renato R. Colucci, welcoming the EMS Council on behalf of all the local hosts of EMS2016 expressing their pride in hosting this important event in Italy. The EMS President thanked the hosts and looked forward to a very interesting conference.

The AMS President Fred Carr was welcomed; his participation in the Council and the conference is much appreciated.

The Vice-President Jean-Pierre was taken ill just before the meeting. The Council wishes him quick recovery.

With 9 councillors present the necessary quorum was attained. Votes are given as (acceptance: rejection: abstention).

2. Acceptance of Agenda and early announcement of any AOB

A preliminary agenda was distributed with the invitation to attend the Council meeting. For agenda point AOB (14) one item was announced: discussion on inviting more observers to the EMS Council Sessions (F. Neuwirth).

3. Implementation of decisions taken at the 34rd Session of the EMS Council

The draft minutes of the 34th Session of the EMS Council have been distributed to all participants of that meeting. Revisions that were submitted to the Executive Secretary within four weeks after distribution have been implemented. The minutes were then distributed to EMS Members. The minutes were subsequently held adopted (Rules of procedure 57) and are available at

<http://www.emetsoc.org/governance-structure/council/council-meetings>.

The implementation of decisions recorded in the minutes has been detailed in paper *C35_03_Implementation-of-Decisions-C34*, provided in part II of the minutes – Annexes. All decisions have been implemented.

Additional actions noted in the minutes have also been implemented.

4. Report of the President

The EMS President reported on his activities since the last Council Session as well as on initiatives taken by the EMS Bureau (part II – Annexes: paper *C35_04_Report-President-Bureau*).

He also informed on the latest developments of the IFMS: the interim IFMS Council at its first session proposed to keep this Council in office until the next foreseen IFMS meeting in 2018, and asked for opinions of IFMS Members. The EMS Bureau has agreed to these procedures. The representative from Europe on the IFMS Council is Liz Bentley, Chief Executive of the RMetS, UK.

Options for the EMS history paper to have it published in EMS media have been considered.

Procedures for making nominations for a President candidate and a timeline have been explained (see *C35_04_Report-President-Bureau*, section 2).

C35.01 Report of the President and Bureau: Council approved the Report of the President and Bureau (Entlastung). (Votes: 9:0:0)

5. Report of the Executive Secretary

The Executive Secretary reported on the activities and actions of the Secretariat since the last Council Session (part II – Annexes: paper *C35_05_Report-Secretariat*), which included preparations for the programme and organisation of the EMS & ECAC 2016, support for all Council bodies and financial and membership administration.

It was noted and considered as an important step that the Open Access Journal *Advances in Science and Research* is now included in the Conference Proceedings Citation Index (CPCI).

On behalf of the entire Council, the President thanked the staff of the secretariat for their excellent work and support.

6. Report of the Treasurer

The financial report, as given by the Treasurer to the EMS Council, is provided in part II – Annexes: paper *C35_06_Report-Treasurer*.

The Council took note of the audit report for the accounts 2015.

Council discussed and took note of the summary on possible financial risks for the Society.

C35.02 Report of the Treasurer: Council approved the Report of the Treasurer (Entlastung). (Votes: 9:0:0)

The President thanked the Treasurer Heinke Schlünzen for her excellent work in preparing and presenting the accounts and the budget.

7. Strategic Plan

Following the discussion at the 34th Session of the EMS Council, Bob Riddaway prepared a new version of the Strategic Plan, incorporating pertinent issues and suggestions. This was distributed to all EMS Member organisations and also to the EMS accounting advisor. All feedback received was incorporated in the final revision that has been prepared for adoption by the General Assembly (paper *C35_07_Strategic-Plan*, part II – Annexes, and paper *GA18_07_Strategic-Plan*).

Council agreed that the plan as prepared should go to the General Assembly for adoption (unanimous). Should the Strategic Plan be adopted by the 18th General Assembly (11 Sept 2016), the Bureau will develop monitoring guidelines and present them to the 36th Council Session (spring 2017). **(Action)**

The President concluded the discussion on the strategic plan by again thanking Bob Riddaway for his valuable work on its development.

8. EMS Meetings: CoM report

The Chair of the EMS Committee on Meetings (CoM) reported on the activities of the committee, the preparations for the EMS Annual Meetings 2016 and 2017 and proposals for future venues. He also informed about proposals by the CoM on possible changes in the scheduling concept of Annual Meetings and reported on progress in the discussion and implementation of the new conference programme structure (part II – Annexes: paper *C35_08_Report-CoM*).

a. EMS Annual Meeting and ECAC 2016

Information on the preparations for the EMS & ECAC 2016 and special events have been reported (part II – Annexes: C35_08, section 2). Council took note of the preparations, including the budget and in particular welcomed that the two workshops announced have received a considerable number of registrations and are taking place.

The decision to hold the data assimilation workshop was taken at the time of the initial registration deadline, despite relatively low numbers. It was noted that extending then the registration deadline resulted in well attended events.

b. EMS Annual Meeting 2017

Information on the preparations for the EMS Annual Meeting 2017 in Dublin, including a proposal for the theme and a preliminary budget, was given ((part II – Annexes: C35_08, section 3).

Following Council's approval of the membership of the Programme and Science Committee (PSC), organisations and individuals have been invited to the PSC (part II – Annexes: C35_08, Annex II). In addition, the Irish Meteorological Society has since expressed the wish to include Peter Lynch, Ireland, on the committee.

C35.03 EMS Annual Meeting 2017 Theme and PSC members: Council approved in principle the theme of the Annual Meeting 2017 evolving around the topic: Delivering weather and climate information for society.

Council also approved the additional Irish members on the Programme and Science Committee.

After-meeting information: The PSC at its meeting on 14 September 2016 agreed on the following theme: *Serving Society with better weather and climate information*.

Budget discussions were moved to the Budget 2017 item (12).

Council also considered that the EMS may wish to explore the option of holding joint sessions by remote participation for conferences that run in parallel to the EMS conference and address parts of the same community.

c. Future Venues

Council took note of the options for future venues (part II – Annexes: C35_08, section 4); these will be discussed in detail at the next Council Session once a detailed assessment by the CoM has been provided.

d. Strategic view on the programme

Restructuring Concept for the EMS Annual Meeting Session Programme

Council took note of the progress that has been made and next steps towards restructuring the Annual Meeting Session Programme (part II – Annexes: C35_08, section 5a); Council did also welcome the intention to discuss this now with all convenors and decide during the PSC meeting in Trieste whether first implementation steps could be taken at this point.

Regarding discussions on the amendment of the conference name, Council favoured the formulation "EMS Annual Meeting – European Conference for Applied Meteorology and Climatology". It was noted that keeping the "applied" is crucial, to mark it as different from other meetings, and highlight the relevance to society.

Future Concept for Plenary Sessions

Council took note of the proposal for a new concept of the plenaries, and did in principle welcome this (part II – Annexes: C35_08, section 5b). Specific items such as the appropriate place for handing over the awards have to be further developed by the CoM and the PSC.

Further Strategic issues

Council took note of the actions, plans and views of the CoM in relation to collaboration with manufacturers, planning for future training workshops and CoM's view on the implementation of the EMS Strategic Plan.

e. Committee membership

C35.04 Membership EMS Committee on Meetings: Council approved the membership of Sylvain Joffre, Saskia Willemse and Gert-Jan Steeneveld on the CoM for a new term until autumn 2019. Council also approved Sylvain Joffre as chair of the CoM for a new term until autumn 2019.

Council thanked the entire Committee on Meetings for their work and commitment to develop the EMS meetings further and monitor the changing conditions and landscape.

9. Awards

Report of the Awards Committee

On behalf of the Chair of the Awards Committee the Executive Secretary reported on the activities of the committee since the last Council Session (part II – Annexes: paper C35_09_Awards, section 1).

In 2016, the EMS funded 11 Young Scientist Travel Awards for participation in eight events. The awardees come from Croatia (1), Czech Republic (1), Cyprus (1), Denmark (1), Germany (1), Hungary (1), Israel (1), Italy (2), Russian Federation (1) and Romania (1).

The Council thanked the members of the Awards Committee for their work, in particular for that related to the evaluation of the many YSTA applications that are received each year.

EMS Technology Achievement Award

On behalf of the Chair of the Technology Achievement Award Committee the Executive Secretary reported on discussions of the committee (part II – Annexes: paper C35_09_Awards, section 2). Prompting Council's considerations, the committee suggested that for future announcements, the rules should specify that the technical achievement should have been created within the last 5 years or not be older than 5 years.

C35.05 EMS Technology Achievement Award: Change of Terms and Conditions: Council agreed not to amend rule 3 (Eligibility and nomination for the award) (Votes: 8:1:0)

The Council is grateful for the work of the committee and appreciated the in-depth discussions and considerations that were raised for the Council to consider. The Council supported the notion that the technology achievement should clearly have relevance today, but saw no need to change the rules.

EMS Media Awards

The Chair of the Media Team reported about the selected winners of the Media Awards 2016 (part II – Annexes: paper *C35_09_Awards*, section 3); For the TV Weather Forecast Award no submissions were received.

The Council thanked all selection committee members for their work and contributions to this important part of EMS activities.

EMS Tromp Awards

Tanja Cegnar, Chair EMS Tromp Award Selection Committees, reported on the announcements and selection process of the EMS Tromp Award 2016 and the newly established EMS Tromp Young Scientist Travel Awards (EMS Tromp YSTA) for presentations specifically of papers in biometeorology at the EMS & ECAC (part II – Annexes: *C35_09_Awards*, section 4).

The EMS is grateful for the support of the Tromp Foundation for these awards; the YSTAs are a valuable addition of the awards programme and tremendous support for the EMS Conferences and young scientists. Council also acknowledged the work and commitment of Tanja Cegnar to establish the collaboration with the Tromp Foundation and initiate these awards.

Europhotometeo 2016

The Executive Secretary reported on the final results of the EPM'16 that were published in March (part II – Annexes: *C35_09_Awards*, section 5).

In future awards calls will include a deadline for picking up the awards.

10. Review of Project Teams, boards and committees

A review of the work of the Teams on Media and Education as well as the Editorial Board was presented (part II – Annexes: paper *C35_10_Review-Project-Teams*; *C35_10_Review-Project-Teams_addendum*).

Media

The chair of the Media Team reported on recent activities. The main activities of the team since the last Council Session focussed on planning for the Media Awards and for activities at the EMS & ECAC 2016 in Trieste, including the workshop on communication for NHMS communications officers in collaboration with WMO (paper *C35_10*, section 1).

C35.06 EMS Media and Communication Team: Council approved to rename the EMS Media Team as EMS Media and Communication Team. (Votes: 9:0:0)

Education Team

The chair of the Education Team presented a proposal to launch an "ePoster Trial", which intends to be a "poster show case" for PhD students and young scientists with an external peer review and selection of best posters.

The proposal was welcome. It will be elaborated on by T Halenka and be reviewed in collaboration with E. McCallum (Chair, Outstanding Poster Award Selection Committee). Financial implications and the requirement for a further selection committee should be taken into account. **(Action)**

11. Membership

A paper on the development in the EMS Membership was presented (part II – Annexes: paper *C35_11_Membership*).

- The Institute of Meteorology and Water Management (IMGW), Warsaw, Poland, has cancelled its EMS Associate Membership.

Council took note of IMGW' cancellation of Associate Membership.

12. Budget 2017

A proposal for the EMS Budget 2017 was presented to the EMS Council (part II – Annexes: paper *C35_12_Budget-2017*). It was noted that the balance is expected to be negative at the end of the year 2017.

C35.07 Budget 2017: Council approved the Budget 2017 as provided in Annex B. (Votes: 9:0:0). (Votes: 9:0:0)

Conference fees will be considered at the next Council Session.

The Bureau will reconsider the budget after the outcome of the EMS & ECAC 2016 is known and will report any changes to Council. **(Action)**

13. Council Composition 2016 – 2017

The Council Proposal was prepared for the General Assembly. IMS, Ireland, and AMACA, Andorra, have communicated names of their representatives on the EMS Council (part II – Annexes: paper *C35_12_Council-Composition*).

14. AOB

14.1. Better involvement of EMS Member Societies in the Council Work

According to Rule 7.2 of Procedures for Council representatives of EMS Members can be invited to Council meetings. Fritz Neuwirth proposed to offer more involvement and interest in the Council meetings.

Council agreed that EMS Members are given access to Council documents (except those classified as confidential) beforehand in order to enable them to give any input or suggestions for the Council Session, but otherwise leave the Rules in place as they already enable participation at the sessions. **(Action)**

15. 36th Council Session

C35.08 Venue for 36th Council Session: The 36th Session will be held on 16/17 March 2017 in Paris, France. (Votes: 9:0:0).

In closing, the President thanked all council representatives and committee chairs for their attendance and active participation in this session.

The meeting closed at 13:00h.

ANNEX A: List of Decisions of the EMS Council at its 35th Session, 11 September 2016

C35.01 Report of the President and Bureau: Council approved the Report of the President and Bureau. (Entlastung)

C35.02 Report of the Treasurer: Council approved the Report of the Treasurer. (Entlastung)

C35.03 Theme EMS Annual Meeting 2017 Theme and PSC members: Council approved in principle the theme of the Annual Meeting 2017 evolving around the topic: Delivering weather and climate information for society. Council also approved the additional Irish members on the Programme and Science Committee.

C35.04 Membership EMS Committee on Meetings: Council approved the membership of Sylvain Joffre, Saskia Willemse and Gert-Jan Steeneveld on the CoM for a new term until autumn 2019. Council also approved Sylvain Joffre as chair of the CoM for a new term until autumn 2019.

C35.05 EMS Technology Achievement Award: Change of Terms and Conditions: Council agreed not to amend rule 3 (Eligibility and nomination for the award).

C35.06 EMS Media and Communication Team: Council approved to rename the EMS Media Team as EMS Media and Communication Team.

C35.07 Budget 2017: Council approved the Budget 2017 as provided in Annex B.

C35.08 Venue for 36th Council Session: The 36th Session will be held on 16 and 17 March 2017 in Paris, France.

Annex B: Budget 2017

Carried forward from previous year (anticipated)	129.883,77	129.883,77	129.883,77	110.536,52	
	Budget plan 2016 for comparison	Accounts current status	Projected budget for end of 2016	Proposal agreed by Council C35	
Income 2016					
Income from Members	19.000,00	10.075,59	19.000,00	19.000,00	
Income from Associate Member	39.000,00	37.390,00	39.000,00	38.000,00	
Annual Meeting	40.000,00	-	30.000,00	40.000,00	
VAT Annual Meeting	2.800,00	-	2.100,00	2.800,00	
Interest	100,00	9,52	38,00	40,00	
Total	100.900,00	47.475,11	90.138,00	99.840,00	
Expenditure					
Salaries	78.185,25	43.449,09	78.185,25	80.061,70	a
Committees, Project Teams	500,00	-	-	500,00	
Awards	10.700,00	2.250,00	10.700,00	10.700,00	
Europhotometeo'16	3.000,00	2.469,04	3.000,00	-	
Workshops	650,00	-	650,00	650,00	
Publications	1.500,00	59,94	1.500,00	1.500,00	
Honoraries, Fees, Insurances	4.500,00	2.751,09	4.500,00	4.500,00	
Travelling	9.500,00	5.593,60	9.500,00	8.000,00	b
Support for topical meetings	150,00	-	150,00	150,00	
Banking charges	300,00	12,75	300,00	300,00	
Office costs	1.000,00	165,72	1.000,00	1.000,00	
Other costs	-	-	-	-	
VAT	-	-	-	-	
VAT other					
Total Expenditure	109.985,25	56.751,23	109.485,25	107.361,70	
Income – Expenditure	- 9.085,25	- 9.276,12	- 19.347,25	- 7.521,70	
Account Balance anticipated for	120.798,52	120.607,65	110.536,52	103.014,82	

a) Increase by 2.4% according to German Civil Service (TVöD Bund): 2,4% as of 01.03.2016; applied for EMS salaries as of 01.01.2017 according to Council Resolution C169, Council Session 28, 14-15 March 2013, Roskilde,

b) Increased travel expenses in 2016 due to attendance of AMS and IFMS meeting