

29th EMS Council Session
8 September 2013, Reading, UK

Minutes of 23 October 2013

Participants: (voting councillors underlined)

Dominique Marbouty (EMS President)

Jean-Pierre Chalon (SMF, France)

Ksenija Cindric (HMD, Croatia)

Sven-Erik Gryning (DaMS, Denmark)

Paul Halton (IMS, Ireland)

Bob Riddaway (RMetS, UK)

Heinke Schlünzen (DMG, Germany)

Joanna Wibig (PTG-Met. Section, Poland)

Excused: Amir Givati (IMS, Israel), Guy Schayes (SRBA, Belgium)

Horst Böttger (Chair EMS Committee on Meetings)

Tomas Halenka (EMS Project Team Education)

The group of Associate Members of NMHSs was represented by Mark Hodgkinson (UK Met Office)

8 Council representatives were present, the quorum is 7.

The Session opened on Sunday, 8 September 2013, 9:00h, and closed at 13:00h.

Minutes: Martina Junge, Executive Secretary

1. Opening of the 29th Session

The EMS President opened the 29th Session of the EMS Council by welcoming all participants. The necessary quorum was attained. Votes are given as (acceptance : rejection : abstention).

2. Acceptance of Agenda

The agenda was accepted as proposed.

3. Implementation of decisions taken at the 28th Session of the EMS Council

The draft minutes of the 28th Session of the EMS Council have been distributed to all participants of this meeting. Revisions that were put forward to the Executive Secretary within four weeks after distribution have been implemented. The minutes were then distributed to EMS Members. The minutes are held adopted (Rules of procedure 57) and are available from www.emetsoc.org/governance-and-structure/council/council-meetings.

The implementation of actions recorded in the minutes has been detailed in paper C29_03, provided in Annex I. It was noted that AEMet is not in a position to pay Associate Member Fees and no other procedure that would allow a contribution in kind could be found.

C29.01 Dormant Associate Membership of AEMET: Council agreed that the Associate Member AEMet is considered as a dormant Member for the time being (see Council 28, agenda item 6). (vote 8:0:0)

It was emphasized that the letter to the Member Societies about approaching potential new institutional Associate Members on the national level is only intended as a suggestion and not a mandatory action. Its implementation should be considered with regard to the Met Society's policy vis-à-vis these institutions.

4. Recording of Council decisions

Arrangements for recording Council decision were discussed based on a proposal aimed at clarifying the situation.

C29.02 Recording of Council Decisions: Council agreed that:

- a) Starting with the 29th Session of Council all decisions will be recorded in the same formal way, independent of any higher or lower relevance. A listing of all decisions will be appended to the minutes, with numbering in the order in which the decisions occur in the minutes. Numbers will start from 1 for each Council Session. Resolutions can still be adopted by Council for specific and important texts: this would then be a Council decision to make them resolutions.
- b) A book of decisions will be compiled, starting with decisions of this 29th Council session. Should one of the decisions overrule or revise an earlier Council decision this should be marked and a reference to the respective earlier decision be added.

(vote 8:0:0)

5. Report of the President

The EMS President reported on his activities since the last Council Session as well as on initiatives taken by the EMS Bureau (Annex II).

The EMS Bureau had been tasked to explore options for an increase of the Associate Membership Fees. The Bureau recommended that there should be no change.

C29.03 Associate Membership Fees: Council decided that the Associate Membership fees will be kept at the existing level. The issue will be reviewed every second year. (vote 8:0:0)

The Council recognises that Associate Members support the EMS as a service to European Meteorology without getting a direct financial benefit. The major EMS activity, the EMS Annual Meeting & partner conferences, is a service that many Associate Members appreciate.

C29.04 Report of the President and Bureau: Council approved the Report of the President and Bureau. (votes: 8:0:0)

6. Report of the Executive Secretary

The Executive Secretary reported on the activities and actions of the Secretariat since the last Council Session (Annex III).

Most issues in this report were discussed under later agenda items (Meetings, Awards, Project Teams, Europhotometeo).

7. Report of the Treasurer

The financial report, as given by the Treasurer to the EMS Council, is provided in Annex IV.

Audit

The audit report, prepared by C. Kucklick, Berlin, was presented (Annex IV-I). It certifies that the revenue and expenses statement complies with the legal requirements as well as additional rules fixed in the constitution of the society. Payments made by the society are supported by invoices or other vouchers, related to the association's purpose.

Forecast of the Financial Accounts 2013

The Treasurer presented a revised budget for 2013 to take into account the new salary arrangements of EMS staff. (Annex IV-II). The forecast for the accounts at the end of 2013 was noted by the Council.

C29.05 Report of the Treasurer: Council approved the Report of the Treasurer. (votes: 8:0:0)

8. EMS Meetings

The Chair of the EMS Committee on Meetings (CoM) reported on the activities of the committee (Annex V) and informed the Council about the imminent and planned Annual Meetings in 2013, 2014 and 2015 as well as the recommendations regarding the proposals received for venues for the EMS & ECAC in 2016 and the EMS & ECAM in 2017.

EMS Annual Meeting and ECAM 2013

A good attendance of the conference was expected (and was later confirmed). Only one of the two planned workshops (Verification) could be held due to low registration numbers.

EMS Annual Meeting and ECAC 2014: 6 – 10 October 2014

Preliminary communications with EUMETNET Climate Programme revealed that a theme around the Global Framework for Climate Services is envisaged.

C29.06 Theme for EMS & ECAC 2014: Council agreed that the theme of the EMS & ECAC 2014 will cover collaboration around the Global Framework of Climate Services. (votes: 8:0:0).

Following the Council's approval of the composition of the Programme and Science Committee (PSC), the relevant organisations and people were approached and invited to the first PSC meeting which will be held during the EMS&ECAM 2013 in Reading. The final composition, including representation of organisations, is provided in Annex B.

EMS Annual Meeting and ECAC 2016

The Council took note of the CoM's evaluations and proposals for the venue of the EMS & ECAC 2016. Despite the prospect that there will be pressure on the budget, the facilities and general environment and services appear excellent for an EMS Annual Meeting. With regard to the financial situation, it was confirmed that the target income for the Annual Meeting should be seen as an average of a number of years.

C29.07 Venue for EMS & ECAC 2016: Council decided that the EMS & ECAC 2016 will be held at Trieste, Italy. (votes: 8:0:0).

EMS Annual Meeting and ECAC 2017

A proposal by the Irish Meteorological Society (IMS), supported by the Irish National Meteorological Service Met Éireann, for the EMS & ECAM 2017 to be held in Dublin had been received in May 2013. After evaluating the proposal on the basis of the available information the CoM recommended initiating a site visit with the view to agreeing on the Dublin venue for 2017.

The representative of IMS emphasised that the society is keen to hold the meeting in Dublin and will try to secure financial support from Irish authorities.

The Council expressed its thanks to IMS for the proposal and the efforts for soliciting the support of Met Éireann.

Conference registration fees

The Committee on Meetings recommended to Council to consider a modest increase of 10 to 20 Euro (gross price) generally, but to keep the one-day registration fee constant at 210 Euro.

C29.08 Registration fees for EMS Annual Meetings from 2014: Council agreed to keep the one-day registration fee and the Student rate as in 2013 and to increase all other rates by 10€. Abstract Submission Fees (APFs) are kept constant. (votes: 8:0:0).

The following registration fees will be applied for the EMS Annual Meeting from 2014 on:

Member rate: pre-registration: 350€	standard/on-site registration: 380€
Regular rate: pre-registration: 380€	standard/on-site registration: 410€
Student rate: pre-registration: 160€	standard/on-site registration: 190€
One-day: pre-registration: –	standard/on-site registration: 210€
Abstract Processing Fee: 30€	

The registration fees will be monitored with the option of implementing small increases regularly rather than large increases after a long period of constant fees.

EMS and EGU session overlap

The Committee on Meetings was tasked by the EMS Council to look into overlaps between sessions at the EMS and EGU conferences. The committee feels that both conferences and communities fulfil different needs and requirements of scientific communities. The committee will keep an open eye on the development and connections between the programmes of both conferences.

CoM membership

Jean Pailleux announced that he will step down from both the CoM and as chair of the Programme Group NWP in the PSC after the EMS & ECAM in September 2013 due to other commitments. The Council expressed its gratefulness to Jean Pailleux for his contributions to the committee and the conference organisation over many years; his commitment to these tasks was outstanding.

In addition, Horst Böttger announced that he intends to step down as chair and as committee member in 2014 after the EMS & ECAC in Prague. Noting that the committee should not shrink further, two new members have been proposed: Renate Hagedorn (DWD) and Ewen McCallum (retired from the UK MetOffice).

C29.09 Chair and membership of the EMS Committee on Meetings: Council approved the following membership of the CoM for the period of two years: Horst Böttger (chair), Renate Hagedorn, Sylvain Joffre, Ewen McCallum, Heleen ter Pelkwijk, Hans Richner and Martina Junge (ex officio). (votes: 8:0:0).

The President thanked the Chair of the CoM, Horst Böttger, and the entire committee for their excellent work and underlined that the activities and initiatives of the committee are appreciated by the Council.

9. Awards

On behalf of the Chair of the Awards Committee the Executive Secretary reported on the activities of the committee since the last Council session (Annex VI).

Committee membership

The Chair of the Awards Committee, Johannes Schmetz, announced in May that he will not be available for re-election as Chair in September. The President underlined the importance of this position, as the awards are an important part of the activities of the EMS. Also he expressed appreciation for the work of Johannes Schmetz as chair over the last two years. The Council conveys its gratitude for his commitment in chairing the Awards Committee and advising the Council.

The Chair of the Awards Committee made the following proposals:

- New member of the Awards Committee: Jean-Noël Thépaut (ECMWF)
- New chair of the committee: Gudrun Nína Petersen (VeF, Iceland).

C29.10 Chair and membership of the EMS Awards Committee: Council approved the following membership of the Awards Committee for the period of two years: Mojca Dolinar (SMD, Slovenia), Gudrun Nína Petersen (VeF, Iceland; chair), Jenni Rauhala (FMI, Finland), Fulvio Stel (UMFVG, Italy), Jean-Noël Thépaut (ECMWF) and Carlos Yagüe (AME, Spain). (votes: 8:0:0).

10. Europhotometeo'14

A proposal prepared by the Spanish Meteorological Society (AME) and the EMS secretariat to organise a third photo competition - Europhotometeo'14 – was submitted (Annex VII).

The Council welcomed this proposal and discussed a number of regulatory issues such as the admission process and regulations for membership on the pre-selection committee and the jury.

C29.11 Europhotometeo'14: Council decided that:

- a) The Europhotometeo'14, as proposed in Annex VII, will be organised with Fernando Bullón (AME, Spain) as coordinator and an organising committee consisting of Marisol Pazos Gil (AME, Spain), Martina Junge (EMS) and Andrea Oestreich (EMS).
- b) Membership of the pre-selection committee will be Marion Schnee (DMG, Germany), Emily Gleeson (IMS, Ireland), Constanta Boroneant (RMS, Romania), Michael Kyrmitsis (CY.MET.A, Cyprus), Martin Setvak (CMeS, Czech Republic), Daniel Pavlinovic (HMD, Croatia) and Ramón Pascual Berghaenel (AME, Spain).
- c) All submissions that meet the requirements as given in the Terms & Conditions, point 2, will be displayed on the photo gallery and be included in the review by the pre-selection committee.
- d) Membership of the pre-selection committee or the jury will not be eligible to participate in the competition. Members of the pre-selection committee or the jury will be informed of this rule and are required to step down from the committee if they submit an entry. Under this rule the EMS secretariat and organising committee must be informed of any submissions by a member of the pre-selection committee or jury.

(votes: 8:0:0)

11. Review of Projects

A review of the work of the Teams on Education and Media as well as the Editorial Board was presented (Annex VIII).

Education Team

The Chair of the team on education informed Council about the progress in the technical development of a new version of the data base. He emphasised that a data base allowing an intrinsic search function is vital to the concept. Mandatory and optional fields/information is foreseen; one national contact point for each country would be required who would be able to provide input for the data base and also inform the Chair of the Education Team when updates are necessary.

The Council agreed that the availability of such a data base could be useful, but had difficulties to assess how much work this would mean for both EMS and in particular the Member Societies and national contact points.

C29.12 ECTOM data base: Council tasked the chair of the education team to provide a detailed structure and list of mandatory and optional fields/information to make it evident what is expected from the secretariat and the individual Member Societies. This should also include the benefits for the Members and the community. This document will then be distributed to the Member Societies with the inquiry whether they would be prepared to commit themselves to this work, as a basis for further discussions and decisions at the 30th Council Session in March 2014. (votes: 8:0:0)

In order to get a better understanding a few sample entries should be made available in the data base by the time the information and request is distributed to the Member Societies.

12. Membership

An application for Associate Membership was received from the Institut für Wetter- und Klimakommunikation, a private service provider in Germany (Annex IX).

C29.13 IWK Associate Membership: Council approved the Associate Membership of the Institut für Wetter- und Klimakommunikation. (votes: 8:0:0)

13. Position paper on Open Access publications

A draft position paper on Open Access policies in Europe was provided by the Chief Executive of the Royal Meteorological Society (RMetS). (Annex X).

Bearing in mind that Open Access is part of the modern scientific publishing landscape and implementation of Open Access is already advanced in the USA, the EU and in many EU countries, the Council followed the RMetS Chief Executive's view that at this point there is no demand for additional actions by the EMS other than to observe the development of EU Open Access policy and implementation, and act if events dictate it to be appropriate.

14. Budget 2014

The Treasurer presented a draft budget for 2014 (Annex XI). This draft is unbalanced, with the expenditures more than 5000€ above the projected income.

C29.14 Budget 2014: Council tasked the Bureau with monitoring the outcomes of the 2013 accounts. At its spring meeting Council will review the Budget for 2014 and if necessary consider what actions have to be taken. (votes: 8:0:0)

15. Proposal to the General Assembly: Council Composition term 2013 – 2015

The EMS President thanked the outgoing representatives, Guy Schayes (SRBA, Belgium), Ksenija Cindric (HMD, Croatia) and Eigil Kaas and Sven-Erik Gryning (deputy) (DaMS) for their commitment and contributions to the work on the EMS Council during the last two years. He emphasised that it is important to involve and rotate all the Member Societies in the work of the Council in order to enhance understanding how EMS can support the work of its Members.

The Council was informed about the response of the societies that were invited to make nominations for Council representation (Annex XII).

C29.15 Council composition 2013 – 2015: Council agreed to propose to the 15th EMS General Assembly that the following be invited to join the EMS Council for the term autumn 2013 to autumn 2015: Tomas Halenka to represent the Czech Meteorological Society ČMeS, Luís Pessanha to represent the Portuguese Association for Meteorology and Geophysics APMG and Sylvain Joffre to represent the Geofysikkjojen liitto GFL (Finland). (votes: 8:0:0)

16. Election Vice-President

Bob Riddaway (RMetS) has reached the end of his term of office as Vice-President.

C29.16 Vice-President: Council elected Bob Riddaway as EMS Vice-President for the term 2013 - 2016. (votes: 8:0:0).

17. AOB

It was proposed that the EMS supports the *Computational Wind Engineering Conference 2014 (CWE2014)*, 8-12 June 2014 in Hamburg: <http://www.cwe2014.org/>.

C29.17 Support for CWE2014: Council agreed to support the CWE2014 by distributing information to the meteorological community and providing its logo as a sponsor of the meeting. (votes: 8:0:0).

Further support through a YSTA is a decision of the Awards Committee that will have to allocate the funds that are provided through the 2014 Budget (see agenda item 14).

18. Next Council Session

The 30th Session of the EMS Council will convene on 13 & 14 March 2014 in Göttingen, Germany, at the kind invitation of Copernicus GmbH, at the company's offices.

ANNEX A: List of Decisions of the EMS Council at its 29th Session, 8 September 2013

- C29.01: *Dormant Associate Membership of AEMET*:** Council agreed that the Associate Member AEMet is considered as a dormant Member for the time being.
- C29.02: *Recording of Council Decisions*:** Council agreed that:
- Starting with the 29th Session of Council all decisions will be recorded in the same formal way, independent of any higher or lower relevance. A listing of all decisions will be appended to the minutes, with numbering in the order in which the decisions occur in the minutes. Numbers will start from 1 for each Council Session. Resolutions can still be adopted by Council for specific and important texts: this would then be a Council decision to make them resolutions.
 - A book of decisions will be compiled, starting with decisions of this 29th Council session. Should one of the decisions overrule or revise an earlier Council decision this should be marked and a reference to the respective earlier decision be added.
- C29.03: *Associate Membership Fees*:** Council decided that the Associate Membership fees will be kept at the existing level. The issue will be reviewed every second year.
- C29.04: *Report of the President and Bureau*:** Council approved the Report of the President and Bureau.
- C29.05: *Report of the Treasurer*:** Council approved the Report of the Treasurer.
- C29.06: *Theme for EMS & ECAC 2014*:** Council agreed that the theme of the EMS & ECAC 2014 will cover collaboration around the Global Framework of Climate Services.
- C29.07: *Venue for EMS & ECAC 2016*:** Council decided that the EMS & ECAC 2016 will be held at Trieste, Italy.
- C29.08: *Registration fees for EMS Annual Meetings from 2014*:** Council agreed to keep the one-day registration fee and the Student rate as in 2013 and to increase all other rates by 10€. Abstract Submission Fees (APFs) are kept constant.
- C29.09: *Chair and membership of the EMS Committee on Meetings*:** Council approved the following membership of the CoM for the period of two years: Horst Böttger (chair), Renate Hagedorn, Sylvain Joffre, Ewen McCallum, Heleen ter Pelkwijk, Hans Richner and Martina Junge (ex officio).
- C29.10: *Chair and membership of the EMS Awards Committee*:** Council approved the following membership of the Awards Committee for the period of two years: Mojca Dolinar (SMD, Slovenia), Gudrun Nína Petersen (VeF, Iceland; chair), Jenni Rauhala (FMI, Finland), Fulvio Stel (UMFVG, Italy), Jean-Noël Thépaut (ECMWF) and Carlos Yagüe (AME, Spain).
- C29.11: *Europhotometeo'14*:** Council decided that:
- The Europhotometeo'14, as proposed in Annex VII, will be organised with Fernando Bullón (AME, Spain) as coordinator and an organising committee consisting of Marisol Pazos Gil (AME, Spain), Martina Junge (EMS) and Andrea Oestreich (EMS).
 - Membership of the pre-selection committee will be Marion Schnee (DMG, Germany), Emily Gleeson (IMS, Ireland), Constanta Boroneant (RMS, Romania), Michael Kyrmitsis (CY.MET.A, Cyprus), Martin Setvak (CMeS, Czech Republic), Daniel Pavlinovic (HMD, Croatia) and Ramón Pascual Berghaenel (AME, Spain).
 - All submissions that meet the requirements as given in the Terms & Conditions, point 2, will be displayed on the photo gallery and be included in the review by the pre-selection committee.
 - Membership of the pre-selection committee or the jury will not be eligible to participate in the competition. Members of the pre-selection committee and the jury will be informed of this rule and are required to step down from the committee if they submit an entry. Under this rule the EMS secretariat and organising committee must be informed of any submissions by a member of the pre-selection committee or jury.
- C29.12: *ECTOM data base*:** Council tasked the chair of the education team to provide a detailed structure and list of mandatory and optional fields/information to make it evident what is expected from the secretariat and the individual Member Societies. This should also include the benefits for the Members and the community. This document will then be distributed to the Member Societies with the inquiry whether they would be prepared to commit themselves to this work, as a basis for further discussions and decisions at the 30th Council Session in March 2014.
- C29.13: *IWK Associate Membership*:** Council approved the Associate Membership of the Institut für Wetter- und Klimakommunikation.
- C29.14: *Budget 2014*:** Council tasked the Bureau with monitoring the outcomes of the 2013 accounts. At its spring meeting Council will review the Budget for 2014 and if necessary consider what actions have to be taken.

C29.15: Council composition 2013 – 2015: Council agreed to propose to the 15th EMS General Assembly that the following be invited to join the EMS Council for the term autumn 2013 to autumn 2015: Tomas Halenka to represent the Czech Meteorological Society ČMeS, Luís Pessanha to represent the Portuguese Association for Meteorology and Geophysics APMG and Sylvain Joffre to represent the Geofyysikkojen liitto GFL (Finland).

C29.16: Vice-President: Council elected Bob Riddaway as EMS Vice-President for the term 2013 - 2016.

C29.17: Support for CWE2014: Council agreed to support the CWE2014 by distributing information to the meteorological community and providing its logo as a sponsor of the meeting.

Annex B: Programme and Science Committee of the EMS & ECAC 2014

Membership

Horst Böttger, EMS CoM – Chair
Jean-Francois Geleyn – chair NWP PG, also representing Météo France
Renate Hagedorn – EMS CoM
Sylvain Joffre – EMS CoM – chair ASI PG
Ewen McCallum – EMS CoM
Hans Richner – EMS CoM
Heleen ter Pelkwijk – EMS CoM
Martina Junge – EMS
Ingeborg Auer, EUMETNET Climate Programme – chair ECAC PG
Tanja Cegnar – ARSO, Slovenia – chair CE PG
Tomas Halenka, ČMeS - host Member Society, also representing Charles University, Department of Meteorology and Environment Protection – host University
Jan Pretel, CHMI – host NMHS
Will Lang, MetOffice, also representing EUMETNET (Working Group of European Forecasters)
Andrea Kaiser-Weiss, DWD
Ben Dieterink, HMEI
Robert Mureau, PRIMET
Marie Doutriaux Boucher, EUMETSAT (Deputy Rob Roebeling)
Tim Hewson, ECWMF
Pierre-Philippe Matthieu, ESA
Haleh Kotval WMO
Andre Jol, EEA
Liz Bentley, RMetS - representing host society of the previous year (2013)
Ekaterina Batchvarova, BMS/AMC - representing host societies of the following year (2015)